

Engineering 2023-2024 Holidays and Calculation Information

Holiday	Dates
Labor Day	Sep. 4, 2023
Thanksgiving	Nov. 23-24, 2023
Winter Break	Dec. 25, 2023-Jan. 1, 2024
Martin Luther King, Jr. Day	Jan. 15, 2024
Memorial Day	May 27, 2024
Juneteenth	Jun. 19, 2024
Independence Day	July 4, 2024

Leave of Absence & Unpaid Leave Calculations:

By Days:

Divide # of days worked by # of working days in month
 Then multiply by monthly FTE
 Then multiply by percent effort

By Hours:

Divide # of hours worked by # of working hours in month
 Then multiply by monthly FTE
 Then multiply by percent effort

Number of Days/Hours in Each Month

Month	Days	Hours
Sept 2023	21	168
Oct 2023	22	176
Nov 2023	22	176
Dec 2023	21	168
Jan 2024	23	184
Feb 2024	21	168
Mar 2024	21	168
April 2024	22	176
May 2024	23	184
June 2024	20	160
July 2024	23	184
Aug 2024	22	176
FY 2024 Total	261	2088