

## Schedule of 2022-2023 Biweekly Pay Periods

September 1, 2022 – August 31, 2023

| Payroll Period | Pay Period Start Date | Pay Period End Date | Timesheet Due Date | Pay Date |
|----------------|-----------------------|---------------------|--------------------|----------|
| 1              | Aug 21                | Sep 03              | Sep 01*            | Sep 09   |
| 2              | Sep 04                | Sep 17              | Sep 16             | Sep 23   |
| 3              | Sep 18                | Oct 01              | Sep 30             | Oct 07   |
| 4              | Oct 02                | Oct 15              | Oct 14             | Oct 21   |
| 5              | Oct 16                | Oct 29              | Oct 28             | Nov 04   |
| 6              | Oct 30                | Nov 12              | Nov 11             | Nov 18   |
| 7              | Nov 13                | Nov 26              | Nov 22*            | Dec 02   |
| 8              | Nov 27                | Dec 10              | Dec 09             | Dec 16   |
| 9              | Dec 11                | Dec 24              | Dec 15*            | Dec 30** |
| 10             | Dec 25                | Jan 07              | Jan 06             | Jan 13   |
| 11             | Jan 08                | Jan 21              | Jan 20             | Jan 27   |
| 12             | Jan 22                | Feb 04              | Feb 03             | Feb 10   |
| 13             | Feb 05                | Feb 18              | Feb 17             | Feb 24   |
| 14             | Feb 19                | Mar 04              | Mar 03             | Mar 10   |
| 15             | Mar 05                | Mar 18              | Mar 15*            | Mar 24   |
| 16             | Mar 19                | Apr 01              | Mar 31             | Apr 07   |
| 17             | Apr 02                | Apr 15              | Apr 14             | Apr 21   |
| 18             | Apr 16                | Apr 29              | Apr 28             | May 05   |
| 19             | Apr 30                | May 13              | May 12             | May 19   |
| 20             | May 14                | May 27              | May 25*            | Jun 02   |
| 21             | May 28                | Jun 10              | Jun 09             | Jun 16   |
| 22             | Jun 11                | Jun 24              | Jun 23             | Jun 30   |
| 23             | Jun 25                | Jul 08              | Jul 07             | Jul 14   |
| 24             | Jul 09                | Jul 22              | Jul 21             | Jul 28   |
| 25             | Jul 23                | Aug 05              | Aug 04             | Aug 11   |
| 26             | Aug 06                | Aug 19              | Aug 18             | Aug 25   |
| FY24           | Aug 20                | Sept 02             | TBD                | Sept 08  |

\*Indicates timesheets are due early because of holidays or other events

\*\*Indicates pay date during holidays/office closures

### Important Reminders:

- 1) The above schedule is subject to change based upon processing requirements.
- 2) Some departments have created their own schedules to allow more time for approvals. Please follow department schedules when applicable.
- 3) Please contact your department's business office if you have questions about late time submissions or missed pay.