

15.99.03.E1 Ethics in Research, Scholarship, and Creative Work (Non-faculty Employees)

Approved December 17, 1997

Revised August 31, 2011

Revised May 24, 2019

Next Scheduled Review: May 24, 2024

Supplements System Regulation 15.99.03

Rule Statement

The Texas A&M Engineering Experiment Station (TEES) is committed to maintaining ethical standards in all research, scholarship, and creative work activities.

Reason for Rule

This rule is required by System Regulation 15.99.03.

Procedures and Responsibilities

1. GENERAL

- 1.1 TEES strives to maintain superior standards in all research and scholarship activities and expects employees and other persons participating in TEES research projects and/or support activities to do likewise.

2. ALLEGATIONS OF MISCONDUCT

- 2.1 The Deputy Director or designee is the "Designated Officer" for carrying out the requirements of this Rule and System Regulation 15.99.03.
- 2.2 Any allegations of misconduct in TEES research, scholarship, or creative work activities for non-faculty employees should be reported to the Designated Officer. Allegations involving faculty members fall under the employing A&M System member's procedures.

3. INQUIRY AND INVESTIGATION

- 3.1 The inquiry, based upon a written complaint that is sufficiently credible and specific, may be initiated by the Designated Officer or a committee/individual appointed by the Designated Officer. The inquiry is an assessment of whether the allegation has substance and if the allegation warrants an investigation.

- 3.2 If the inquiry provides sufficient basis for conducting an investigation, one shall be conducted following the guidelines of System Regulation 15.99.03. An investigation will be conducted by a committee appointed by the Designated Officer. The investigation is a formal examination of relevant facts to determine if misconduct has occurred.
- 3.3 The findings along with any recommended sanctions will be forwarded to the Agency Director/designee and the respondent in accordance with System Regulation 15.99.03. Actions taken, if any, will be in accordance with System Regulation 15.99.03.

Related Statutes, Policies, or Requirements

[Regulation 15.99.03, Ethics in Research, Scholarship and Creative Work](#)

Definitions

Unless otherwise stated, all terms used in this rule shall have the meaning assigned by System Regulation 15.99.03.

Contact Office

Deputy Director
(979) 845-1604